



KNIGHTDALE TOWN COUNCIL MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

May 20, 2015

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

PRESENT: Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors James Roberson, Mark Swan, Dustin Tripp, and Randy Young.

ABSENT: No one.

Staff Members Present: Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Administrative Services Director; Jimmy Overton, Finance Officer; Fred Boone, Town Engineer; Brian Bowman, Communications Director; Jason Brown, Senior Planner; Benjamin Turnmire, Intern; Lawrence Capps, Police Chief; Justin Guthrie, Police Lieutenant; Jacqui Boykin, Police Captain; Steve Bailey, Police Lieutenant; Matthew Maynard, Police Officer; Chris Burke, Police Officer; Kevin Jorgenson, Police Officer; Tracy Solomon, Police Captain; Doug Crough, Police Officer; Patricia Moore, Police Officer.

Meeting called to order by Mayor Killen at 7:00 p.m.

WELCOME

Welcome by Mayor Killen.

INVOCATION

Invocation by Mayor Pro Tem Chalk.

ITEM I. ADOPTION OF AGENDA

...Motion by Councilor Tripp to adopt the agenda. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.

ITEM II. APPROVAL OF MINUTES

Nothing at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

A. Introductions and Oaths of New Police Employees

Police Chief Lawrence Capps introduced new Police Officers, Christopher Burke and Matthew Maynard. Mayor Killen administered their oaths.

B. Introduction of Management Intern

Town Manager Seth Lawless introduced his new intern, Ben Turnmire.

C. National Public Works Week

RES #15-05-20-002

Mayor Killen proclaimed the week of May 17th – 23rd as Public Works Week in Knightdale.

D. Wake County SmartStart Presentation

Pamela Dowdy of Wake County SmartStart presented information on the Wake County SmartStart program.

ITEM IV. PUBLIC

Anyone may speak on an issue not included on tonight's agenda. If you anticipate speaking during tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record. Before speaking, please state your name and address.

A. Open to the Public

Dirk Hart of 415 Aqua Marine Lane requested, on behalf of the HOA, to reduce speed limit to 15 mph within the Emerald Pointe subdivision.

Mayor Killen referred this item to the Public Safety Committee for Council recommendation.

No one else approached.

B. Report on Citizen Inquiries

Nothing at this time.

ITEM V. CONSENT AGENDA

A. Budget Amendment 2015 08

...Adopt Budget Amendment 2015 08.

B. Knightdale Station Phases R1 & R2 Sign Encroachment Agreement

...Approve the proposed encroachment agreement.

C. Silver Property Street Name Approval

RES #15-05-20-001

...Adopt Resolution #15-05-20-001, Street Name Approval for the Hinton Oaks Boulevard Hampton Inn.

**...Motion by Mayor Pro Tem Chalk to adopt the consent agenda.
Motion seconded by Councilor Swan and carried unanimously.**

ITEM VI. LAND USE REVIEW BOARD REPORTS
Nothing at this time.

ITEM VII. ACTIONS REQUIRING PUBLIC HEARINGS
If you anticipate speaking during a public hearing at tonight's meeting, please print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.
Nothing at this time.

ITEM VIII. SET PUBLIC HEARINGS
Nothing at this time.

ITEM IX. TOWN ATTORNEY
Nothing at this time.

ITEM X. OLD BUSINESS
A. ZTA-1-15 – Quarterly Text Amendment
ORD #15-05-20-001
Senior Planner Jason Brown presented Zoning Text Amendment to the Unified Development Ordinance. Mr. Brown answered questions from Council and recommended that Council adopt the statement of consistency and reasonableness of action to approve ZTA-1-15, with exception regarding Chapter 6.2B Residential Clearing and Grading, as recommended by Land Use Review Board, and adopt Ordinance #15-05-20-001.

Land Use Review Board Chairman, Pete Mangum, answered question from Council regarding the proposed amendment.

...Motion by Councilor Swan to adopt the statement of consistency and reasonableness of action to approve ZTA-1-15, with exception as recommended by Land Use Review Board, and adopt Ordinance #15-05-20-001. Motion seconded by Councilor Tripp and carried unanimously.

B. Construction Projects Update
Town Engineer Fred Boone gave an update on all current construction projects and answered questions from Council.

ITEM XI. NEW BUSINESS
Nothing at this time.

ITEM XII. OTHER BUSINESS
Nothing at this time.

ITEM XIII. COMMITTEE REPORTS

A. Planning and Engineering

Councilor Tripp shared how the committee discussed the potential for accepting certain private drainage easements for maintenance purposes, instituting a roll out container ordinance, and Stealth Stat data reflected no need to install a four way stop sign at the intersection of Oakwood Street and Second Avenue.

B. Budget

No report

C. Public Safety

No report.

D. Nominating

No report.

E. Liaison Reports

No report.

ITEM XIV. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS
Nothing at this time.

ITEM XV. ADJOURNMENT

...Motion by Councilor Tripp to adjourn at 7:42 p.m. Motion seconded by Councilor Young and carried unanimously.



Mayor Russell B. Killen



Town Clerk Suzanne M. Yeatts